



JOINT
ALLSA/SATS/CWIG 2019
CONGRESS
Challenging Beliefs

TRADE PROSPECTUS FOR EXHIBITION STANDS & SPONSORSHIP OPPORTUNITIES

Dear Sir/Madam,

On behalf of the ALLSA, SATS & CWIG Organising Committees, we have pleasure presenting the following information to you.

We are expecting 500 delegates to attend the joint ALLSA, SATS & CWIG 2019 Congress.

Delegates will include:

- Paediatricians
- Allergy specialist
- Physicians
- Pulmonologists
- Dieticians
- General Practitioners
- Nurses
- Fellows & Registrars
- Thoracic Surgeons
- Chest Wall International Group

We hope that you will participate in this prestigious event and look forward to welcoming you to the conference. Please do not hesitate to contact us should you require any further information or assistance.

With kindest regards

Claries Roelofsz & Leigh Du Plessis

Londocor Event Management

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CONFERENCE PROGRAMME AT A GLANCE:

Thursday 25 July 2019

Pre-conference workshops

Build-up for exhibitors

Friday 26 July 2019

Registration for the conference will open at 07h00

Cocktail Function

Faculty dinner for invited guests only at 19h00 – Sponsorship Opportunity

Saturday 27 July 2019

Trade sponsored breakfast symposia at 07h00 – 08h00

*Conference Dinner at 19h00 - *Sponsored*

Sunday 28 July 2019

Trade sponsored breakfast symposia at 07h00 – 08h00

Conference closes at 12h30

Break-down of exhibition at 13h00

FLOOR PLAN FOR EXHIBITION STANDS:

**** Please find attached the floor plan of the exhibition hall.**

Stand sizes: Please refer to the floor plan for various stand configurations.

Refreshment breaks and luncheons will be served inside the exhibition hall.

The Exhibition Hall is located on the ground floor of the CSIR Pretoria

Please note that no shell scheme will be provided.

Please contact Caren Cloete from GL Events should you require shell scheme: carenc@gl-events.co.za

All stands will be booked on a first come first serve basis (only confirmed once signed contract is received).

Once confirmed you will be invoiced in full for your stand.

All invoices are payable within 30 days of date of invoice.

Please refer to the floorplan for the height restrictions for all exhibition stand.

Stand (3m x 2m) – R45 000 (including 15% VAT)

Stand Package price includes:

Each exhibition stand will be provided with a table, table cloth and two chairs (if required), and an electrical plug point (15 amp). In addition exhibitors will receive:

- 2 x free trade registrations per single stand including daily lunches and teas
- 2 x free tickets to the cocktail function
- Company logo will be placed on the conference website and published in the final programme and abstract book.
- Participation in the visit-a-stand competition

Table Exhibitors: (pull up banners only) – R20 000 (including 15% VAT)

Table Package price includes:

Table exhibitors will be provided with a table, table cloth and two chairs (if required), and an electrical plug point (15 amp). In addition table exhibitors will receive:

- 1 x free trade registrations per single stand including daily lunches and teas
- 1 x free tickets to the cocktail function

OTHER SPONSORSHIP OPPORTUNITIES

Please note that the below prices include VAT @ 15%

1. Sponsorship of International Faculty – R55 000 per invited speaker

Sponsorship will include company logo in final programme and on welcome screen.

Please contact the conference organisers for further information and list of potential speakers

2. Sponsorship of Local Faculty – R15 000 per invited speaker

Sponsorship will include company logo in final programme and on welcome screen.

Please contact the conference organisers for further information and list of potential speakers

3. Registration Desk Management – R70 000.00 - *RESERVED*

Please refer to the floor plan for the location of the Registration desk.

All delegates must visit the registration desk every day to scan their name badges for maximum CPD points.

This sponsorship will include the following:

- Acknowledgement on the conference website.
- Acknowledgement in the welcome letters.
- 6 x free trade registrations including daily lunches and teas.
- Branding will be permitted on the conference bags, note pads and pens. No advertising material from other companies will be allowed in the conference bags, except for approved conference journals and the conference final programme.

This sponsorship does not include:

- Conference bags
- Note pads and pens
- Name badges and lanyards
- Scanners

4. Unconditional Education Grant towards the conference

Sponsorship will include company logo in final programme and on welcome screen.
Please contact the conference organisers for further details.

5. Mobile Application – R15 000.00

This sponsorship will include:

- Development of mobile app
- Acknowledgment on the homepage of the mobile app
- Acknowledgment on daily notifications
Messages will be sent via the App to all conference delegates before and during the conference
- Lucky draw prize

6. Printed & Electronic Conference Announcements – R20 000.00 - *RESERVED*

Save the date flyers

1st Announcement & Call for Abstracts

2nd Announcement & Preliminary Programme

Final Programme (for conference bags)

This sponsorship will include:

- Company logo to be displayed prominently in the document and sponsor will be acknowledged accordingly.
- A4 full colour advertisement – sponsor will be given 1st choice when selecting space for advertisement
- The sponsoring company will be supplied with copies of the announcements to hand deliver to potential delegates

7. A5 FULL colour advertisement in the final programme – R4 500.00

The final programme will be inserted in the conference bags

The final programme will include comprehensive information on the scientific sessions and faculty

8. Faculty Dinner @ Tiger's Milk – R40 000.00 (inclusive of meals and beverages)

The sponsor's logo will appear on the invitation to the faculty and committee.

The sponsor will have the exclusive rights to attend the dinner and welcome the guests on arrival.

Please contact the conference conference organisers for further details.

9. Sponsorship of Conference Awards – R5 000.00 per award

Awards will be presented to the best oral and poster presentations in the various categories.

Certificates will be awarded to the winners at the conference dinner

The sponsor's logo will be printed on the certificate and sponsor may hand out these awards to the winners at the dinner.

10. Return Airport Transfers / Daily Shuttle Service – R60 000

Sponsor may brand the vehicles to their own discretion and supply branded t-shirts and caps for the drivers.

Sponsors logo may be printed on the welcome boards at the airport and hotels.

Please contact the conference organisers for further details

11. Breakfast Symposia – R20 000.00 per symposium

One morning trade symposia will be permitted on Saturday and Sunday morning.

– ONLY SUNDAY STILL AVAILABLE

Symposia will be fully accredited with CPD points unless not applicable (i.e launch).

Sponsor may select speaker and topic (subject to scientific committee's approval).

All symposia will be advertised on the conference website and announcements.

Cost includes:

- Venue hire
- Standard audio visual and technical support
- Attendance registers

This sponsorship does not include:

- Catering
- Costs related to speaker

12. Conference Clipboards – R5 000.00 (exclusivity fee excluding the costs of the clipboards and branding)

Sponsor may distribute clipboards from their stand or it may be placed inside the main plenary venue for the opening session. The sponsor's logo may be printed on the clipboard.

13. Tea/Coffee & Lunch Stations – R15 000.00 (exclusive sponsorship per day) - *RESERVED*

All teas and lunches will be served inside the exhibition hall.

Sponsor will have the opportunity to brand the serving stations (table cloths, runners / overlays, serviettes, coasters etc.)

Further information is available from the conference organisers

14. Pre- and In-conference workshops

Please contact the conference organisers should you be interested in sponsoring any of the pre-conference workshops.

Pre-conference workshops – SATS & CWIG

In-conference workshops – ALLSA

**CONTRACT TO EXHIBIT AT THE JOINT ALLSA, SATS & CWIG 2019 CONFGRESS
TO EXHIBIT & PARTICIPATE IN THE SPONSORSHIP OPPORTUNITES**

Full Company name (for invoicing purpose)	
Postal address	
VAT No (if applicable)	
Contact person	
E-mail address	
Telephone No	
Cell no / Mobile no	
Invoice requirement	I require a Londocor Tax Invoice (admin fee applicable) <input type="checkbox"/> Congress Tax Invoice <input type="checkbox"/>
WE HEREBY APPLY FOR THE FOLLOWING:	
As per the floor plan our preferred stand/table number	1 st Choice <input type="checkbox"/> 2 nd Choice <input type="checkbox"/> 3 rd Choice <input type="checkbox"/>
Other sponsorship items (please list)	<div style="border: 1px solid black; height: 40px;"></div>
Notes/ Comments:	
CONTRACT SIGNED ON BEHALF OF THE COMPANY	
Signature: Name: Designation: Date: <i>Upon acceptance of your application an invoice will be issued.</i> <i>For any further information, please contact: Londocor Event Management: Tel: + 27 11 954 5753 / Claries@londocor.co.za</i>	

PAYMENT TERMS

An official cost estimate will be sent to you once you have completed the booking form
A tax invoice will be issued to you as soon as we receive your purchase order
Full payment is due 30 days from date of invoice.
Should payment not be received by the due date the conference organiser serves the right to release and resell the stand position or sponsorship item.

CANCELLATION POLICY

Please forward all cancellations in writing to the conference secretariat.
Cancellation received before the 1st of February 2019 will result in a 50% refund of the total invoice cost. All cancellations received after the 1st of February 2019 will result in a 100% cancellation fee.
If you are interested in any of the above sponsorship opportunities please send your written confirmation or contact the conference team.

